

**CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING
JANUARY 27, 2025 - 7:00 P.M.**

The meeting was called to order by Supt Grow at 7:00 p.m. Declaration of Quorum – Members present: Corey Petterson, Scott Abel, Robbie Pond, Ryan Solee, Kayla Walberg & Randy Bodensteiner Members absent: Wittenberg. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff members, and community members.

1. **Call to Order and Pledge to the Flag**

3 **Board Reorganization Meeting**

3.1 **Election of Officers**

3.1.1 Chair – Nominations - MMS Bodensteiner/Petterson to nominate for 2025. No other nominations. MCU.

3.1.2 Clerk – Nominations – MMS Petterson to nominate Member Bodensteiner, MMS Walberg to nominate Member Abel for 2025. No other nominations.

Role Call Vote for Bodensteiner - Petterson – Yes, Able – Yes, Pond – Yes, Solee – Yes, Walberg – Yes, Bodensteiner - Yes

Role Call Vote for Able - Petterson – No, Able – No, Pond – No, Solee – No, Walberg – No, Bodensteiner – No

Board Member Bodensteiner was elected to the position.

3.1.3 Treasurer – Nominations – MMS Solee to nominate Member Petterson for 2025. No other nominations. MCU

Role Call Vote for Petterson - Petterson – Yes, Able – Yes, Pond – Yes, Solee – Yes, Walberg – Yes, Bodensteiner - Yes

3.2 **Assignment of Committees** - MMS Walberg/Solee to approve committee memberships as listed below. MCU

MSBA Legislative – Corey Petterson & Vern Wittenberg

MSHSL – Kayla Walberg

BRIC – Corey Petterson

Food Service Hearing Officer – Corey Petterson

Safety/Building & Grounds – Robbie Pond & Kayla Walberg (Randy Bodensteiner, alt)

Finance – Corey Petterson, Ryan Solee & Vern Wittenberg

Technology – Vern Wittenberg (Kayla Walberg, alt)

Policy – Ryan Solee & Vern Wittenberg

Hiring – Scott Abel & Corey Petterson (Randy Bodensteiner & Robbie Pond, alts)

Negotiating (certified) – Corey Petterson & Vern Wittenberg (Robbie Pond, alt)

Negotiating (support) – Ryan Solee & Kayla Walberg (Vern Wittenberg, alt)

Meet and Confer – Kayla Walberg (Vern Wittenberg, alt)

Transportation – Scott Abel, Corey Petterson & Vern Wittenberg (Robbie Pond, alt)

Superintendent Evaluation – Randy Bodensteiner, Ryan Solee & Vern Wittenberg

3.3 **Board Salaries** – MMS Petterson/Solee to pay board officers \$80 and board members \$75 for board meetings; \$55 for negotiations, and \$50 for committee meetings in 2023. MCU

3.4 **Official Meeting Dates** – MMS Abel/Wittenberg to hold board meetings on the 3rd Monday of every month during 2025, except in January and February. MCU.

3.5 **Official Depositories** –MMS Petterson/Solee to use Border State Bank and Northern State Bank as official depositories for 2025. MCU

3.6 **Official Publication** – MMS Abel/Petterson to use The Leader Record and the Farmers Independent as the official publications for 2025. MCU

3.7 **Official Signatures** – MMS Petterson/Solee to assign Superintendent (Ryan Grow), Business Manager (Paula Boomgaarden), Human Resources Director (Melissa Weems), Board Chair (Vern Wittenberg) and Treasurer (Corey Petterson) as official signatures for all accounts for 2025. MCU.

3.8 **School Attorney** – MMS Abel/Walberg to approve Knutson, Flynn & Deans as the School Attorney for 2025. MCU

3.9 **Official Mileage Rate** – MMS Solee/Pond to use the current IRS rate as the official mileage rate for 2025. If a personal vehicle is used by personal choice when the school car is available, the rate used for mileage will be one half the IRS rate. MCU

3.10 **Authorized LEA Representative** – MMS Petterson/Solee to name Superintendent as the Authorized LEA for 2025. MCU

3.11 **MSHSL Board Representative** – MMS Solee/Petterson to name as the Board Designated MSHSL Representative. MCU.

4 **Community Comments** – Comments were made.

5 **Spotlight on Education** – Mr. Bettin showed a power point of events that have taken place since the last meeting

6 **Approval of Agenda** – MMS Petterson/Abel to approve agenda as presented. MCU

7 **Approval of Minutes from Previous Meeting** – MMS Walberg/Abel to approve minutes as presented from previous meetings. MCU

7.1 December 16, 2024

8 **Informational Items**

8.1 **Principal's Report** – Principal Tharaldson discussed the following items: **A) Lions Club Vision Screening** – Students in grades K-6 participated in a vision screening through the Lions Club on 1/8/25. **B) Teacher In-Service on 1/20/25** - Teachers participated in virtual sessions revolving around the topic of Mental Health and other licensure renewal requirements. **C) Spelling Bee** – The 5th – 8th grade spelling bee was held on Thursday, January 9th. Brayden Needham, the winner of our local spelling bee, will compete in Thief River Falls on February 5th. **D) Principal Professional Development** – The NW Division of MASSP has monthly face to face PLCs in TRF, and

weekly zoom sessions, which have been beneficial. **E) Open-Enrollment Data** – Current data on capped grades was shared with the board. No students are on the waiting list for these grades.

8.2 **Superintendent Report** – Supt Grow discussed the following items. **1) Personnel** - A) **Open Positions** – ½ time Cook, Paraeducator (Ind Ed Program), Varsity Softball & Baseball Coaches, & Assistant Track/Field Coach. B) **Leave** – Ross Faldet will remain on leave during the 25-26 school year. **2) Educational** – A) **One Voice Video** – Supt Grow showed a short video. B) **MSBA Leadership Conference** – Was incredibly beneficial to attend. C) **2/6/25** – Elementary P/T Conferences 4:00 – 7:30 p.m. D) **2/20/25** – HS & Elementary P/T Conferences 4:00 – 7:30 p.m. **3) Legislative** – A) **2025 Session** – An update was given. B) **MASA & MSBA Platforms** – Handouts on the platforms were given to board members & highlighted. C) **Governor’s Education Budget Proposal** – Some of Governor Walz’s proposals were highlighted. **4) Financial** – A) **Cyber Incident** – After cyber security incident, discussion was held regarding programs, services & protocols. These additional programs come with a cost but reduce the likelihood of another occurrence. B) **Managed IT** – An RFQ is currently being prepared, to be out sometime in February. **5) Building/Grounds** – A) **Parking Lot Lights** – The parking lot and sidewalk lights are installed & look great. The new lights are creating better lighting throughout the campus. B) **Building Trades** – Mr. Rue has a building trades class this semester & has asked staff for ideas they might have. Potential district projects that might happen were highlighted. C) **Replacing 2008 Chevy Impala** – Board was asked for preferences on what type of vehicle to purchase to replace the Impala.

8.4 **School Resource Officer Report** – Officer Anderson gave an update of activities since the beginning of the school year.

8.4 **Enrollment Report** – The enrollment on 1/23/25 was 511 students, in Pre-K-12. As of 12/20/24, the number of enrolled students in Pre-K-12 was 509.

9 **Consent Calendar** – MMS Solee/Petterson to approve Consent Calendar as presented. MCU.

9.1 Approval of Bills Presented – All Funds

Payroll Expense Checks and Checks Written between Board Meetings:	73364-73436/Wires
Payroll Checks	None-All payroll was paid through direct deposit
January Bills	Voucher Numbers: 72942-73045
	Check Numbers: 73437-73494

Total Payroll/Expense Checks Approved: \$1,671,775.09

9.2 Approval of Electronic Transfers and Other Banking Transactions

9.3 Approval of Treasurer’s Report

9.4 Accept/Approve Donations

9.5 Student Activity Report

10 **Old Business** - None

11 **New Business**

11.1 **Consider Accepting the Resignation of Robin Proffit as Concession Manager** – MMS Walberg/Pond to accept. MCU
Supt Grow & the board thanked Robin for her time as Concession Manager.

11.2 **Consider Accepting the Resignation of Morgan Laferriere as Paraeducator** – MMS Solee/Petterson to accept. MCU

11.3 **Consider Approving an FMLA Leave Request for Jared Sewall** – MMS Petterson/Abel to approve 4 weeks of paid FMLA leave request. Roll Call Vote: Petterson – Yes, Abel – Yes, Pond – Yes, Solee – Yes, Walberg – Yes, Bodensteiner – Yes. MCU.

11.4 **Consider Approving an FMLA Leave Request for Jamie Hammes** – MMS Walberg/Solee to approve FMLA leave request. Roll Call Vote – Petterson – Yes, Abel – Yes, Pond – Yes, Solee – Yes, Walberg – Yes, Bodensteiner – Yes. MCU.

11.5 **Consider Approving an Extended Unpaid Child Care Leave Request for Lauren Lien** - Supt Grow explained that this would be unpaid leave, with the potential of intermittent work on projects that are familiar only to Lauren. MMS Abel/Solee to approve Extended Unpaid Child Care Leave request, with potential intermittent work. Roll Call Vote – Petterson – Yes, Abel – Yes, Pond – Yes, Solee – Yes, Walberg – Yes, Bodensteiner – Yes. MCU.

11.6 **Consider Hiring Melissa Weems as Concession Manager** – MMS Walberg/Pond to approve hire. MCU.

11.7 **Consider Approving the Indian Education Policies & Procedures** – MMS Petterson/Solee to approve. MCU

11.8 **Resolution for Administration to Make Recommendations for Reduction of Programs/Staff** – MMS Solee/Petterson to approve Resolution Directing the Administration to Make Recommendations for Reductions in Programs and staff. MCU.

11.9 **Consider Rescinding the 2024 MSBA Model Policy 522 to the 2020 Version of MSBA Model Policy 522** – MMS Petterson/Pond to rescind 2024 Policy & reinstate the 2020 Policy. MCU.

12 **Community Questions to the Board Regarding Agenda Items** – Questions were asked & answered.

13 **Future Meetings**

13.1 **Regular Meeting – Monday, February 24, 2025, at 7:00 p.m.**

14 **Adjournment** – MMS Solee/Pond to adjourn at 8:39 p.m. MCU.